



**PSYCHOLOGISTS IN HOSPITALS
AND HEALTH CENTRES**
SECTION
**PSYCHOLOGUES EN MILIEUX
HOSPITALIERS ET EN CENTRES
DE SANTÉ**

EXECUTIVE COMMITTEE MEETING MINUTES

Date: November 18, 2024

Attended: S Greenham, L Graff, A Pontefract, B Diplock, J Pellizzari, J Heintz-Grove, K. Mothersill, S. Kidd

Regrets: K Collimore, A. O'Callahan

Minute taker: K. Mothersill

1. Approval/Additions to Agenda (all) - Approved

2. Approval of Minutes Oct 7 2024 - Approved

3. Reports from Executive

a) Chair (Lesley) The award certificates have been finalized, and will be sent to the recipients. An update with respect to convention planning was provided.

b) Secretary-Treasurer (Jane) The current account balance for the section is \$2751.02; all 2024 convention expenses have been reconciled. Members of the section will soon be renewing/joining, so the bank balance will increase over the next few months; there is often a second smaller increase of memberships related to convention registration. 2025 expenditures for the convention will include student support, presenter honoraria, as well as the joint reception. We will need to monitor the budget and expenditures.

Reviewing prior revenue and balances: January 2024 - the bank balance was approximately \$3,000.00 with \$1,118.00 of dues added and additional \$623.00 of dues added in April. In January 2023, the balance was approximately \$5,000.00 with dues of \$1,245.00 and an additional \$91.00 added in April.

c) Student – Aidan was not able to attend the meeting. It was noted that Ben has provided orientation and Aidan has already been active in reach out to student section members encouraging conference submissions and membership in the PHHC section.

d) Communications – Sean will prepare a draft message to encourage Section members to join/renew their memberships with PHHC. He indicated that it may be possible, through reaching out to Lisa Votta-Bleeker,

to send a communication out to all CPA members encouraging them to join the relevant sections that represent psychologists working in the public sector.

4. Bring forward for Decision /Action

a) 2025 convention planning – Lesley advised that Dr. Sheila Garland has agreed to be the featured Section speaker and will present on assessment and treatment of sleep disorders; the abstract has been submitted. The joint reception with other sections will be finalized shortly as there is interest among 5 sections to pool resource for this event. Convention time for Sections is allocated to the annual general meeting, the featured speaker and a reception (whether individual or joint). Aidan is organizing a graduate student symposium if there is sufficient response (minimum 3 presenters) and will submit the abstract. Joe volunteered to be the review coordinator for any section abstract submissions. Sean, Stephanie, and Amanda volunteered to be submission reviewers. The process for reviewing was discussed.

b) CPA think tank – Lesley and Sean met with Stewart Madon, Glenn Brimacombe, and Lisa Votta-Bleeker (CPA) in order to establish further steps following the "think tank" meeting in June 2024 focused on national advocacy for psychologists in publically funded organizations.

- CPA is supporting establishing a steering committee and 3 working groups, one for each of the 3 public sector areas. CPA will provide \$5,000.00 to support working group activities and may provide central CPA staffing support.
- The context for this plan was reviewed and the CPA Board was very supportive of the initiative. There is an intent to work in coordination with the education and justice/corrections sectors.
- It was anticipated that the steering committee would meet approximately two to three times a year, and the working groups more frequently.
- Membership needs to be firmed up for the health sector WG. There was discussion of likely 8-10 members which might include ~ 2 PHHC section executive, and consideration of child /adult, mental health/medical psychology practice, and region representation thorough professional practice leads, as well as engagement of training program/dept head representative and CPAP input.
- It was noted there needs to be alignment of messages from provincial associations with the CPA national viewpoint concerning advocacy

c) National community of practice advocacy – The next meeting would be planned for later January 2025. Sean indicated that the CAMH's review of programming in psychology could be presented as a case example as an advocacy approach. ACTION: Sean and Lesley to finalize timing and send invitation in December.

5. New Business

•The response to the Canadian Psychology article, as well as planning for the Psynopsis 2025 Special Edition items were deferred to the December meeting.

6. Meeting schedule

- The next meeting of the executive committee will be held on December 16, 2024, at 12 noon ET.

7. Adjournment